

September entrants and mid-October for September entrants. All full-time teaching staff participate in the Retreat, as well as a number of general staff and invited senior students.

The primary objective of the Retreat is to help new students understand, in a friendly atmosphere, the curriculum of each division, and deepen understanding of the ideals of the University and its liberal arts education. A variety of approaches, such as lectures, talks, and free discussions are held, and new students are encouraged to take part actively. Their participation is also expected for organizing and carrying out the Retreat program, together with teaching staff.

Student Visas for Foreign Students

All non-Japanese students in every status except that of auditor, are normally required to have a student visa. Kenkyusei, however, may be enrolled when they have another type of visa, so long as it enables them to stay in Japan for at least one year.

Details concerning the procedure for obtaining a student visa most expeditiously are sent together with the Notification of Selection.

A prospective student needs to have a guarantor—a person resident in Japan who guarantees the student's good behavior and logistical support. Applicants should seek their guarantors early, even before receiving their Notification of Selection. Upon receiving the Notification of Selection, each student must inform the University promptly of the name, address and occupation of his or her guarantor.

For a student who is unable to find a guarantor, the University may on request act as a guarantor. If the need is anticipated, the applicant should indicate this at the time of applying. (This will in no way affect consideration of the application.) Briefly, the procedures for requesting an ICU guarantor are as follows:

- (1) Along with the Notification of Selection, the University will send instructions about what is needed, including specific information as to the sum of money required for deposit (annual tuition, insurance fee and the non-refundable matriculation fee).
- (2) A student who is requesting ICU guarantor should send the necessary papers and deposit funds as quickly as possible.
- (3) Upon receipt of the necessary papers and deposit funds, the University will make arrangements for the guarantor and report this to the student.
- (4) About a month later, the student will receive directly from the University the essential Certificate of Eligibility for Status of Residence, which is issued by the Japanese Ministry of Justice.
- (5) Taking this certificate and his or her passport, the student applies at the nearest Japanese Consulate for the student visa, which can then be issued on the spot.

NOTE: The ICU guarantor system is not intended as a means of locating someone who will support the student financially.

REQUIREMENTS FOR GRADUATION

The requirements for the Bachelor of Arts degree are set by the faculty, incorporating standards established by the Ministry of Education, Culture, Sports, Science and Technology and adding to them academic requirements appropriate to the character and purposes of this University. Requirements include courses in these categories: English or Japanese Language, General Education, Physical Education, an Area Major, and Electives. Also, college residence of four years is required. The minimum credit unit requirements of the four-year program are set out in the following charts.

JAPANESE STUDENTS	
English Language	22
General Education	27
(including INTRODUCTION TO CHRISTIANITY)	
Physical Education	4
Specialized Courses	83
Foundation	18
Area Major	30
Senior Thesis	9
Electives	26
Total	136
NON-JAPANESE STUDENTS	
Japanese Language	45
General Education	15
(including INTRODUCTION TO CHRISTIANITY)	
Physical Education	2
Specialized Courses	78
Foundation	18
Area Major	30
Senior Thesis	9
Electives	21
Total	140

NB: Japanese students whose prior schooling was not in the Japanese system follow the require-

ments given for non-Japanese students. Non-Japanese students whose prior schooling was in the Japanese system follow the requirements given for Japanese students.

- Students who are excused from portions of the applicable language requirement (English or Japanese) complete a slightly modified schedule of requirements as designated by the dean.
- General Education courses must include INTRODUCTION TO CHRISTIANITY and choices from each of the three areas, Humanities, Social Sciences and Natural Sciences.
- Students majoring in the Natural Sciences are required to take 20 units of Foundation Courses; accordingly, and 24 units of the Electives requirement.

An explanation of the requirements is given under the numbered headings below. More information for planning a four-year schedule will be found under the divisional headings in the section on Courses of Instruction.

1. English Language, Japanese Language

Because ICU is international, the language requirements are exceptional. Japanese and English are the common languages in use among the campus community, in both casual and formal situations. They are also the languages of instruction, meaning that, depending on the instructor of a given course, either may be used; therefore, students working for a degree will find it essential to be functionally bilingual in order to complete all the courses needed. Unless they have this proficiency beforehand, they will need at the outset to undertake one of the basic language programs designed for this purpose: either the English Language Program or one of the Japanese Language Programs. These programs are planned and conducted by the

staff of the Division of Languages and Language Programs under the supervision of two program directors.

The English Language Program is designed to raise the competence of students to the level where they can comprehend lectures, participate in discussions, carry on research, and write assignments and examinations in English. This program carries 22 units of credit. A student proficient in English may, with the approval of the director of the program, be excused from parts of the program. In this case the student must complete modified requirements for graduation.

Degree-seeking students who do not know Japanese are required to take a total of 45 units in the Japanese Language Programs. There are two tracks to complete the Japanese language requirements. One track is Intensive Japanese 1-3 (36 units) plus four courses of Advanced Japanese 1 (9 units), and the other is Japanese 1-6 (36 units) plus four courses of Advanced Japanese 1 (9 units).

Degree-seeking students who enter in September with native fluency in spoken Japanese but lack the required proficiency in reading and writing must fulfill the Japanese language requirements by taking Special Japanese Program A, B, C (9, 6, 4 units).

Students who achieve adequate competence may be excused by the director from parts of the courses, in which case the graduation requirements will be slightly modified.

2. General Education

In keeping with the University's aim of providing students with educational opportunities to expand their horizons of thought and experience and help them live more satisfying lives, both as students and as graduates

seeking to contribute to the progress of world culture and understanding, the College of Liberal Arts has developed, and continues to seek to improve, a program of General Education courses. These courses are intended to increase students' knowledge and awareness in the humanities, the natural sciences, and the social sciences, and to help them perceive the relevance of these branches of knowledge to each other, to the life of the person and to society. The entire General Education program is under the supervision of a director, assisted by an advisory committee of representative faculty members.

A minimum of nine General Education courses totaling 27 units is required of Japanese students; this is fulfilled by taking Introduction to Christianity plus any two courses in each of the three divisions, plus 6 units of any courses chosen from the entire General Education offerings, including Perspective Studies. For non-Japanese students taking Japanese Language, the minimal requirement is five courses totaling 15 units, which should be distributed as follows: Introduction to Christianity, one course in each of the three divisions, and 3 units of any course chosen from the entire General Education offerings, including Perspective Studies. However, for those who are exempted from parts of the language requirement, the minimum requirements for General Education may be changed. Such students are requested to refer to the modified graduation requirements.

In order to acquaint ICU students with the basic teachings of the Christian faith, the course INTRODUCTION TO CHRISTIANITY, 3 units, is required of all students as part of the General Education Program.

The Division of Natural Sciences currently offers partially separate General Education courses for students majoring in that division;

such students will take these as specified.

For further information on course content, refer to the publication, *Outlines of General Education Courses*.

3. Specialized Courses

ICU's College of Liberal Arts is not limited to so-called General Education courses but conducts specialized education along with general education.

However, an early concentration in a specialized area is avoided, and students are given much time to select their specialized area carefully.

The College of Liberal Arts is organized into divisions (at present, there are six divisions, Humanities, Social Sciences, Natural Sciences, Languages, Education and International Studies). However, each division is not completely independent, but interrelates closely with the others.

Each division has several majorable areas of study (specialized areas in a narrow sense), but the regulations on required units, etc. are set with some latitude so as not to overemphasize specialization.

Because of its flexible structure, the CLA curriculum successfully maintains comprehensive characteristics.

The number of units of specialized courses required for graduation is as follows: Foundation Courses (18 units), to be taken across several majorable areas. A course or courses from other division (s) may be included. More than half of Specialized Courses units (30 units) must be taken from the student's own majorable area, and the rest from among courses in other majorable areas of the division. Electives (26 units) may be taken from among foundation and specialized courses of other divisions. On the basis of the specialized courses

taken by the end of the third year, a student enrolls in a Senior Thesis course (9 units) and completes a thesis under the guidance of a full-time faculty member.

The following measures have been taken to avoid too much diffusion of studies and insufficient specialization, a potentially negative outcome of the soft curricular structure of the College of Liberal Arts.

In order to inform students thoroughly on the various way of completing the required courses in the CLA, ICU offers specialized guidance for students according to division and anticipated year of graduation, in addition to the general advising offered to new students.

All specialized courses are classified into 100, 200, or 300 level courses, in which numbers indicated the degree of specialization. This classification has helped to give structure to the choice of specialized courses by students.

Senior theses are mostly guided on an individual basis, and students are expected to focus on a specialized area of research.

4. Physical Education

All students are required to take 2 units of physical education exercises, 1/3 unit per term, for six terms, and 2 units of lecture courses. Non-Japanese students are exempted from the latter requirements. However, students who are exempted from parts of the Japanese language requirement may be required to take 1 or 2 units of lectures. Please refer to the modified graduation requirements.

5. College Residence

Four years of residence as a regular student are required for graduation. Transfer students must spend at least two of the four years,